



Location:

Rev: Version 1

Date of works:

ELECTRICAL PERMIT TO WORK

PERMIT DESCRIPTION	Permit Applicant:				
	To electrically Isolate the following:				
	To Perform the following Work:				
	Controls Checked and actioned to Prevent undesirable operation of the Equipment.		Yes	No	
	Duration of Work	Date & Time:	From:	To:	
	List of Personnel Involved	1. 4.	2. 5.	3. 6.	
STAGE 1: ISOLATION	(A) AUTHORIZATION (ELECTRICAL ISOLATION)				
	Electrical isolation for the above equipment has been completed and that the points isolated are: - Note: Both sections must be completed and <i>Mention other Safety Precautions if any</i>				
	WARNING: ALL OTHER ELECTRICAL EQUIPMENT IS DANGEROUS				
	DECLARATION: I certify that the above-mentioned equipment has been electrically isolated and it is SAFE to work in/upon following the rules.				
	Name	Time/date	Signature	Date	
STAGE 2: PROVE DEAD AND COMMENCE WORKS	(B) ACCEPTANCE: Performing Prove-dead process, Acceptance of Safe Isolation, Requirements & Precaution needed for safe work				
	Name	Time/date	Signature	Date	
COMPLETION / CANCELLATION	(C1) Stage 1: I have satisfied myself that location / Equipment covered by this permit and all related permits are safe for re-commissioning and that the supply can be restored electrical				
	Name	Time/Date	Signature	Date	
	(C2) Stage 2: Electrical Supply to the equipment has been restored by reversal of above isolation from the Distribution Point and warning tags removed.				
	Name	Time/Date	Signature	Date	
	(C3) Stage 3: The equipment is now re-commissioned satisfactorily and this permit is cancelled.				
	Name	Time/Date	Signature	Date	

Note: New Permit must be issued for any change in condition or cancellation. The permit should not be Altered or Amended.



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Electrical Isolation Checklist

Sl. No.	Isolation Activities	Done	Not Required	Not Applicable	Remarks
A1	Identify the circuit that is to be worked on				
A2	Isolate the circuit at the local distribution board				
A3	Secure the isolation by locking the distribution board or breaker switch				
A4	Retain padlock keys and post "Electrical work in progress" signs				
A5	Prove equipment or circuit dead using approved (tested) voltage tester				
A6	Apply due precautions for potential live circuits in the vicinity				
B1	Prove dead and Undertake works				
C1.1	Check workplace is tidy and all equipment fitted and made safe				
C1.2	Remove safety lock and remove isolation and Remove all signage				
C2.1	Reverse isolation				
C3.1	Cancel permit				

CANCELLATION OF ELECTRICAL ISOLATION

NAME	TIME	SIGNATURE	DATE
(Duty Manager/Operations Manager)			